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August 23, 2004

Mr. Kyle Poque  
California Integrated Waste Management Board  
Office of Local Assistance  
1001 "I" Street, P.O. Box 4025  
Sacramento CA, 95812

**Re: City of Rancho Cordova Extension Request for AB 939 Planning Requirements**

Dear Kyle:

As you know, the City of Rancho Cordova "City" incorporated on July 1, 2003. Public Resources Code Section 41791.5 (b) requires newly incorporated cities to submit a Source Reduction and Recycling Element ("SRRE"), a Household Hazardous Waste Element ("HHWE"), and a Non-disposal Facility Element ("NDFE") to the California Integrated Waste Management Board within 18 months of incorporation. The SRRE, HHWE and NDFE are therefore due no later than December 31, 2004.

On April 19, 2004, the City engaged R3 Consulting Group to assist with the preparation, adoption and submittal of the required AB 939 planning documents. It was the original intent of the City to use 2003 data to prepare the Waste Generation Component of the SRRE and HHWE. However, in a recent conversation and subsequent meeting, you indicated that the Waste Generation Study data must include an entire calendar year after incorporation. The City will therefore be required to use calendar year 2004 data for the Waste Generation Study, which will not allow the City to submit the planning documents by December 31, 2004.

For the reasons cited above, the City requests a twelve (12) month extension to the deadline for submittal of the AB 939 planning documents. Attached to this memorandum is an initial completion schedule for the required planning documents.

Please note that while the City is requesting an extension to the submittal deadline, the City has taken the following steps regarding the implementation of solid waste collection and recycling programs in an effort to comply with the diversion mandates of AB 939:

- On July 19, 2004, the City Council approved the selection of BFI Waste Systems of North America, Inc., for the provision of residential solid waste collection and recycling services. BFI will begin service on February 1, 2005, and will provide the following programs and services:

Richard J. Hutchinson • Richard Tagore-Erwin • Steve Harriman


A variable can rate program for garbage collection, with 32, 64 and 96-gallon carts provided to residents;

- o A rate structure that provides an economic incentive for residents to use smaller garbage carts and utilize source reduction, recycling and green waste programs for household materials;
  - o Every-other-week collection of green waste and commingled recyclables;
  - o Additional green waste and/or recycling carts provided at no-charge;
  - o Curbside collection of used-oil and used-oil filters;
  - o Curbside collection and recycling of Christmas trees for the three week period following Christmas Day;
  - o Curbside collection of large items on an "on-call" basis. Each customer will be allowed to request collection (up to) three times per year, and to set out (up to) ten yards of material per collection event;
  - o Collection of E-waste, tires, large green waste, white goods, furniture, etc. in the large item collection program at no additional charge to the customer;
  - o Solid waste collection and recycling services for City facilities and Civic events;
  - o An extensive public education and outreach program;
  - o Minimum forty percent (40%) diversion of all residential material collected under the provisions of the Collection Contract.
- The City is currently working on the implementation of an "open" franchise permit system for commercial haulers that provide solid waste and recycling services to commercial and industrial accounts within the City. The commercial permits will require all haulers to divert a specified portion of the material collected within the City limits.

The City is committed to the implementation of customer friendly, convenient and effective solid waste collection and recycling programs, and has made compliance with the planning and diversion requirements of AB 939 a high priority. Please feel free to contact me at (916) 576-0307 if you have any questions or comments regarding this letter.

Sincerely,

R3 CONSULTING GROUP



Steve Harriman, Principal

Cc: Curt Haven, City of Rancho Cordova

## Preliminary Schedule for Rancho Cordova Compliance with AB 939 Planning Requirements

2004 Tasks	Completion Date
Obtain County Documents	July 16, 2004
Meeting with CIWMB	July 23, 2004
Submit Extension Request to CIWMB	August 12, 2004
Review of County Documents	August 2004
Prepare List of Recommended Programs	August 2004
Kickoff Meeting with City/Information Request	August 2004
Prepare Contact List for Surveys	September 2004
Recommend 10 Business On Site Visits	September 2004
Prepare Survey Forms	September 2004
Prepare Preliminary Admin Draft SRRE and HHWE (program Elements only)	October 2004
Draft NDFE Submitted to City for Review	October 2004
Submit Draft Initial Study/Neg Dec to City	December 2004
2005 Tasks	Completion Date
Obtain 2004 Disposal and Diversion Data from County and Haulers	February 2005
Conduct Diversion Surveys and Site Assessments	February 2005
Collect HHW Data	February 2005
Info Request to DOC	February 2005

2005 Tasks	Completion Date
Compile and Analyze Data	March 2005
Prepare Waste Generation Component of SRRE	March 2005
Finalize Admin Draft SRRE and HHWE	March 2005
Admin Draft SRRE, HHWE, Final NDFE and Final Draft Initial Study to City for Review	March 2005
Finalize NDFE and Submit to SWAC	April 2005
Meet with SWAC	April 2005
Preliminary Draft SRRE and HHWE Completed	April 2005
Circulate Prelim Drafts for 45 Day Comment Period-Issue Public Notice to County, SWAC, Cities ABAG and CIWMB	May 2005
Public Hearings on Prelim Draft SRRE , HHWE and NDFE	June 2005
45 Day Prelim Draft Comment Period Ends	June 2005
Prepare Final Draft SRRE and HHWE	July 2005
Submit Final Draft SRRE and HHWE and Initial Study for 30 Day Comment Period	July 2005
30 Day Comment Period Ends	August 2005
Finalize SRRE, HHWE and Initial Study	September 2005
Notice of City Council Adoption Hearing (3 day notice)	October 2005
City Council Hearing to Adopt	October 2005
Submit Documents and City Council Resolution to CIWMB	November 2005